

2017

**St. Joseph Health Services of Rhode Island
Security Informational Booklet**



- **St. Joseph School of Nursing**
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Our Lady of Fatima Security Department is committed to ensuring that our students, faculty, staff, and visitors are safe when they arrive on campus. This 2017 Annual Security Report contains critical information you should familiarize yourself with about campus safety and security. Described in detail is our crime reporting policies, procedures and responses, our working relationships with state and local police, our encouragement of prompt reporting of crimes, and access control procedures? Additionally, there is information concerning drug and alcohol abuse prevention, sexual assault information and weapons on campus. The 2017 Annual Security Report contains data about crime statistics from August 2016 to August 2017 detailing the reported crimes that occurred on the Our Lady of Fatima Campus. This information is required by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, the Violence Against Women Reauthorization Act of 2013 (VAWA) and the Higher Education Reauthorization Act and is provided by The Our Lady of Fatima Security Department. We also welcome you to browse our web site at www.nursingri.com and to send us your questions and feedback so that we may provide you with the best service possible. Remember, your safety is our number one concern!

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1. INTRODUCTION

The Our Lady of Fatima Security Department, in conjunction with the Financial Aid Office, prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Our location provides updated information on statistics, educational efforts and programs to comply with the Act. This report includes statistics from August 2016 to August 2017 concerning reported crimes that occurred on campus. The report also includes institutional policies concerning campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, timely warnings and other matters. You can obtain a copy of this report by contacting the St Joseph School of Nursing.

Our Lady of Fatima Department (OLF) is responsible for the welfare of students, faculty, staff and visitors on campus, for the security of the Hospital and the enforcement of all Hospital rules and regulations relating to motor vehicles and traffic on campus. The primary office of the Our Lady of Fatima Security Department is located within the ACC- Employees Health Area. The OLF Security Department is open 24 hours a day, 365 days a year.

2. Promptly Reporting Crimes

All students, employees, and guests should promptly report all criminal incidents to OLF Security Department using the telephone number (401- 456-3000). Upon receipt of the call, Security Officers are dispatched immediately to the site of the complaint. Efforts are made to inform members of the campus community on a timely basis about campus crime and crime related issues.

3. Security of and Access to Campus Facilities

The Hospital Buildings and grounds are maintained for use by students, faculty, and staff. Access to the campus facilities may be restricted as necessary to meet safety and security requirements as determined by Hospital officials. Some buildings have late hour access to certain areas that are locked after normal business hours, which will require a special after hour access. Access to classrooms and office buildings for special events after normal business hours, weekends and holidays is coordinated with the various campus departments overseeing that particular area. Many of the buildings, offices, labs, computer rooms and other areas of campus are equipped with electronic access.

The property or buildings, owned or controlled by Charter Care Health Partners are not open for assembly, speech, or other activities as are the public streets, sidewalks, and parks. Persons having no legitimate business to enter on campus may be ejected from the campus on his or her refusal to leave peaceably on request.

Security Considerations Used In Maintenance

The Engineering and Maintenance Department maintains the buildings, grounds and utility systems for the hospital. Students are encouraged to report maintenance problems such as missing lights, plumbing problems, or elevators that are not in service to the nearest departmental office. If departmental offices are closed, please

report any safety issues to the Security Department by dialing 0 from any hospital phone.

The Engineering and Maintenance Department takes security services needs as its highest priority. Personnel respond to reports of inoperable doors, inoperable lights, malfunctioning smoke alarms, broken windows, and requests from the OLF Security Department. The OLF Security Department and the Engineering and Maintenance Department survey campus lighting and monitor those areas having defective fixtures and report the deficiencies to the appropriate personnel for corrective action.

4. Campus Security Policy

Security is coordinated by the Our Lady of Fatima Security Department; the department has an authorized strength of 19 Security Officers. Patrol activities include the boundaries of property owned, or otherwise under the control of Charter Care Health Partners. Security Officers must meet specific employment qualifications and training requirements. All officers have been trained in Family and Friends CPR and Crisis Prevention Intervention and are authorized to enforce all rules and regulations. Security Officers are unarmed and they conduct foot and vehicular patrols on the hospital property. Security Officers also provide a visible uniform presence in buildings and property to deter crime and report criminal incidents to hospital Administration and/or local law enforcement.

Working Relationships with State and Local Police

The Security Department maintains close working relationships with the North Providence, Providence Police Department and federal, state, and other law enforcement agencies and routinely shares investigative information. The Security Department also works closely with the North Providence/Providence Fire Department and EMS.

5. Emergency Preparedness

The hospital has a Safety Officer/Director that is responsible for the overall direction and planning for emergency situations on campus or those that occur in the local or regional area affecting the Hospital. Under the direction of the Safety Officer/Director, the hospital has developed a comprehensive all-hazard Emergency Response Plan that outlines steps the Hospital will take to prevent and mitigate, prepare for, respond to, and recover from a full range of likely hazards the hospital may face.

To ensure these plans remain current and actionable, the hospital conducts emergency management exercises at a minimum once yearly. These exercises may include tabletop drills, emergency operations center exercises, or full-scale response exercises. The hospital conducts after-action reviews of all emergency management exercises.

In conjunction with at least one emergency management exercise each year, the hospital may notify the community of the exercise.

6. Security Awareness Programs

The hospital encourages all students and employees to be responsible for their own security and the security of others. Our Lady of Fatima has a campus-wide educational program and holds orientation for new students and staff. This

program is offered throughout the calendar year and all hospital members are encouraged to attend.

7. Drug and Alcohol Policy

General Information

The hospital is a drug-free school and complies with the Drug Free Workplace Act of 1990. The Drug Free School and Communities Act of 1989 requires institutions of higher education to adopt and implement programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol. Information concerning these programs must be distributed to students annually.

OLF is committed to maintaining a safe and healthy environment for the community. Alcohol and other drugs should not interfere with the Hospital's educational mission. All OLF students, faculty members, staff members, administrators and visitors are subject to local state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

Drugs

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on the Hospital campus is prohibited. No one may use illegal substances, or abuse legal substances, including alcohol, in a manner that impairs performance of assigned tasks. State law prohibits the medically unsupervised use, possession, sale, manufacture or distribution of drugs classified as illegal or the use, possession, sale, manufacture or distribution of prescription medication used in an illegal manner or used in a manner other than that is prescribed. Individuals determined to be in violation are criminally prosecuted and terminated from the hospital and school.

If an employee is found responsible of the illegal use, possession, or sale of a drug or narcotic on campus, Corrective action per the Drug policy will be enforced.

Alcohol

The use of alcoholic beverages on hospital property is in violation of hospital policies.

8. Weapons on Campus

In accordance hospital policy it is against policy to knowingly or recklessly possess a firearm, illegal knife or prohibited weapon (with or without a concealed handgun permit) on the physical premises

According to the hospital policy, possession or use of firearms, imitation firearms, explosives, ammunition, hazardous chemicals, or weapons as defined by state or federal law on hospital premises or on any property or in any building or facility owned or controlled by CHARTER CARE Health Partners is strictly prohibited. The possession or use of imitation firearms, BB guns, Air-soft guns, and other such imitation firearms is prohibited in all campus areas.

To ensure the safety and security of the workplace, the hospital has implemented the following policy. Threats and/or threatening behavior, or acts of violence by employees against staff members, faculty, students, visitors, or other individuals on property or by employees while in the conduct of business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment or school. As outlined in policies and procedures, threatening behavior may include—but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to property by any employee will result in termination of employment. An employee or student who exhibits inappropriate or disruptive workplace behavior that can be deemed

threatening or potentially threatening may be subject to disciplinary action up to and including termination of employment or school. The employee or student may be required to attend an employee assistance program for assessment and counseling as a condition of continued employment or continuation of school. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment or school. All staff members have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the OLF community or visitors to the campus. A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such reports is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

9. Definitions of Reportable Crimes

Criminal Homicide

*Murder and non-negligent manslaughter – the willful (non-negligent) killing of one human being by another.

* Negligent manslaughter – the killing of another person through gross negligence.

Forcible sex offenses

* Forcible rape – the carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth).

*Forcible sodomy – oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

* Sexual assault with an object – the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

* Forcible fondling – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity.

Non-forcible sex offenses

* Incest – non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

* Statutory rape – non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery

* The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault

* An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

* The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor vehicle theft

* The theft or attempted theft of a motor vehicle. (Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding).

Arson

* Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other offenses

* Liquor law violations. The violation of laws or ordinances prohibiting: the manufacture, sale, trans-ported, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities. (Drunkenness and driving under the influence are not included in this definition.)

Drug abuse violations

* Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine)

Weapon law violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly.

10. Violence in the Workplace

Workplace violence include the crimes of stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to hospital property by any employee will result in termination of employment. An employee or student who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be subject to disciplinary action up to and including termination of employment or school. The employee or student may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment.

Failure to attend counseling may result in further disciplinary action, up to and including termination of employment or school. All staff members and students have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the OLF community or visitors to the campus. A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged of-fender. Information regarding such reports is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

Reporting

Any employee who becomes aware of, or believes that he or she has witnessed an incident of violent or threatening behavior, or who is the recipient of threatening and/or violent behavior, should immediately report such incident(s) to the employee's supervisor, the supervisor's manager, human resources or OLF Security. If the employee believes that someone may be in imminent danger or if the incident in question has resulted in any one being physically harmed, the employee must immediately contact Local Law Enforcement (911) and Security Department (22).

11. Important Numbers

OLF Security – 456-3000 or 22 for an emergency situation

North Providence Police – Non-Emergency- 231-4533

North Providence Fire Department-Non-Emergency- 231-8500

